

THE LEHMAN COLLEGE ART GALLERY, INC.

FINANCIAL STATEMENTS

June 30, 2018

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Independent Auditor's Report

**The Board of Directors
The Lehman College Art Gallery, Inc.**

Report on Financial Statements

We have audited the accompanying financial statements of The Lehman College Art Gallery, Inc. (a not-for-profit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Lehman College Art Gallery, Inc. as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited The Lehman College Art Gallery, Inc.'s June 30, 2017 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 22, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

 Curt, CPA PC

Mt. Kisco, New York
August 15, 2018

THE LEHMAN COLLEGE ART GALLERY, INC.

STATEMENT OF FINANCIAL POSITION

June 30, 2018

(With Summarized Comparative Information as of June 30, 2017)

	<u>ASSETS</u>	
	<u>2018</u>	<u>2017</u>
Current Assets:		
Cash and cash equivalents	\$ 155,941	\$ 152,205
Investments at fair value (Note 3)	380,218	347,331
Grants and other receivables	55,176	71,488
Prepaid expenses (Note 6)	<u>39,255</u>	<u>35,636</u>
Total Current Assets	630,590	606,660
Fixed assets, net of accumulated depreciation of \$5,434 in 2018 and \$4,400 in 2017	4,425	5,459
Artwork (Note 2)	121,200	121,200
Investments – permanently restricted (Note 3 & 8)	<u>814,980</u>	<u>814,980</u>
Total Assets	\$ <u>1,571,195</u>	\$ <u>1,548,299</u>
	<u>LIABILITIES AND NET ASSETS</u>	
Current Liabilities:		
Accounts payable and accrued expenses	\$ 13,736	\$ 29,670
Deferred revenue	<u>8,422</u>	<u>-</u>
Total Current Liabilities	<u>22,158</u>	<u>29,670</u>
Net Assets:		
Unrestricted	734,057	685,649
Temporarily restricted	-	18,000
Permanently restricted	<u>814,980</u>	<u>814,980</u>
Total Net Assets	<u>1,549,037</u>	<u>1,518,629</u>
Total Liabilities and Net Assets	\$ <u>1,571,195</u>	\$ <u>1,548,299</u>

The accompanying notes are an integral part of the financial statements.

THE LEHMAN COLLEGE ART GALLERY, INC.

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

For the Year Ended June 30, 2018

(With Summarized Comparative Information for the Year Ended June 30, 2017)

	2018			<u>Total</u>	<u>2017</u>
	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>		
Revenue:					
Contributions – in kind (Note 7)	\$ 480,749	\$	\$	\$ 480,749	\$ 476,958
Educational program income	137,100			137,100	161,759
Grant income		133,550		133,550	93,440
Herbert H. Lehman College Auxiliary Enterprises Corporations, Inc.	-			-	20,000
Corporation and foundation donations	28,200	3,000		31,200	53,075
Individual donations	8,815			8,815	3,237
Rental/other income	37,700			37,700	18,582
Interest and dividend income	9,912		21,167	31,079	34,721
Realized and unrealized gains/(losses)	(2,181)		12,524	10,343	29,647
Net Assets released from restrictions:					
Satisfaction of program restrictions	<u>188,241</u>	<u>(154,550)</u>	<u>(33,691)</u>	-	-
Total Revenue	<u>888,536</u>	<u>(18,000)</u>	_____	<u>870,536</u>	<u>891,419</u>
Expenditures:					
Program expenses	712,611			712,611	683,376
Administrative expenses	<u>127,517</u>	_____	_____	<u>127,517</u>	<u>123,507</u>
Total Expenditures	<u>840,128</u>	_____	_____	<u>840,128</u>	<u>806,883</u>
Increase (decrease) in Net Assets	48,408	(18,000)		30,408	84,536
Net Assets, beginning of fiscal year	<u>685,649</u>	<u>18,000</u>	<u>814,980</u>	<u>1,518,629</u>	<u>1,434,093</u>
Net Assets, end of fiscal year	\$ <u>734,057</u>	\$ _____	\$ <u>814,980</u>	\$ <u>1,549,037</u>	\$ <u>1,518,629</u>

The accompanying notes are an integral part of the financial statements.

THE LEHMAN COLLEGE ART GALLERY, INC.

STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2018

(With Summarized Comparative Information for the Year Ended June 30, 2017)

	2018			<u>Total 2017</u>
	<u>Program Expenses</u>	<u>Administrative Expenses</u>	<u>Total</u>	
Expenditures:				
Salary and related fringe benefits (Note 6 & 7)	\$ 222,715	\$ 90,557	\$ 313,272	\$ 292,224
Occupancy-in kind (Note 7)	299,635		299,635	299,635
Outside services	67,839		67,839	51,617
Exhibition expenses	56,179		56,179	30,180
Educational program expenses	41,064		41,064	69,920
Professional fees		14,900	14,900	14,900
Security	13,387		13,387	20,163
Administrative fees (Note 6)		10,242	10,242	8,924
Investment fees		8,453	8,453	8,051
Office expenses	2,169	2,169	4,338	3,510
Advertising	3,373		3,373	1,715
Staff travel	3,021		3,021	985
Insurance	1,751	1,196	2,947	2,957
Membership events	444		444	756
Depreciation	<u>1,034</u>		<u>1,034</u>	<u>1,346</u>
Total Expenditures	<u>\$ 712,611</u>	<u>\$ 127,517</u>	<u>\$ 840,128</u>	<u>\$ 806,883</u>

The accompanying notes are an integral part of the financial statements.

THE LEHMAN COLLEGE ART GALLERY, INC.

STATEMENT OF CASH FLOWS

For the Year Ended June 30, 2018
(With Summarized Comparative Information for the Year Ended June 30, 2017)
(Increase (decrease) in Cash and Cash Equivalents)

	<u>2018</u>	<u>2017</u>
Cash Flows from Operating Activities:		
Increase (decrease) in Net Assets	\$ 30,408	\$ 84,536
Adjustments to reconcile increase decrease in Net Assets to cash provided (used) by operating activities:		
Depreciation	1,034	1,346
(Increase) decrease in grants and other receivables	16,312	(53,438)
(Increase) decrease in prepaid expenses	(3,619)	3,730
Increase (decrease) in accounts payable and accrued expenses	(15,934)	21,577
Increase (decrease) in deferred income	<u>8,422</u>	<u>-</u>
Net cash provided (used) by operating activities	<u>36,623</u>	<u>57,751</u>
Cash Flows from Investing Activities:		
(Increase) decrease in investments	(32,887)	(23,095)
Purchase of fixed assets	<u>-</u>	<u>(5,494)</u>
Net cash provided (used) by investing activities	<u>(32,887)</u>	<u>(28,589)</u>
Net increase (decrease) in cash and cash equivalents	3,736	29,162
Cash and cash equivalents, beginning of fiscal year	<u>152,205</u>	<u>123,043</u>
Cash and cash equivalents, end of fiscal year	\$ <u>155,941</u>	\$ <u>152,205</u>

Supplemental disclosure of cash flow information:
Cash paid during the year for:

Interest	\$ -0-	\$ -0-
Income taxes	\$ -0-	\$ -0-

The accompanying notes are an integral part of the financial statements.

THE LEHMAN COLLEGE ART GALLERY, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

Note 1 – Description of Organization:

On April 28, 1986, the Board of Trustees of the City University of New York authorized the incorporation of The Lehman College Art Gallery, Inc. (the “Organization”) pursuant to the provisions of the Not-for-Profit Corporation Law of the State of New York. The purpose of the Organization is to encourage and promote the creation of the visual arts; and to plan, develop, and promote cultural and educational activities among the students and faculty of Herbert H. Lehman College (the “College”) and the residents of the Greater New York Metropolitan Area.

Note 2 – Summary of Significant Accounting Policies:

- a. The financial statements of the Organization have been prepared on the accrual basis of accounting. Revenue is recognized when earned and expenses are recognized as incurred. Donations are recognized when received.
- b. The Organization considers all highly liquid instruments purchased with an original maturity of three months or less to be cash equivalents.
- c. The accompanying financial statements present information regarding the financial position and activities according to three classes of net assets: unrestricted, temporarily restricted and permanently restricted. Unrestricted net assets are not subject to donor stipulations restricting their use but may be designated for specific purposes by management. Temporarily restricted net assets are subject to donor stipulations that expire by the passage of time or can be fulfilled or removed by actions pursuant to the stipulations. Permanently restricted net assets are subject to donor stipulations requiring they be maintained permanently.
- d. The breakdown of functional expenses into program expenses and administrative expenses is as provided by management using their best estimates as to the appropriate allocation.
- e. A substantial number of volunteers made significant contributions of their time to the Organization’s programs. The value of this contributed time is not reflected in these statements since it is not susceptible to objective measurement or valuation.
- f. Certain reclassifications may have been made to some prior year account balances in order to conform to current year presentation.
- g. The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

THE LEHMAN COLLEGE ART GALLERY, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

Note 2 – Summary of Significant Accounting Policies (continued):

- h. The Organization was granted 501(c)(3) status under Section 501(a) of the Internal Revenue Code. Therefore, the Organization is generally exempt from both Federal and State income taxes.

The Organization adopted the provision pertaining to uncertain tax positions and has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements. The Organization is generally no longer subject to income tax examination by the applicable taxing jurisdiction for periods prior to 2014.

- i. Subsequent events have been evaluated through August 15, 2018, which is the date the financial statements were available to be issued.
- j. The Organization has adopted the policy of capitalizing donated works of art.

Note 3 – Investments:

Investments are stated at fair market value. Unrealized gains or losses are reflected in the statement of activities.

The Organization adopted the provisions pertaining to fair value measurements and disclosures which offers a framework consisting of a three tier hierarchy of inputs (Level 1, Level 2 and Level 3) to be used in determining the fair market value of assets and liabilities for disclosed purposes. The following is a summary of the fair value hierarchy of inputs:

Fair value measurements based on Level 1 inputs: Includes quoted prices in active markets for identical assets or liabilities to which the company has access at the measurement date.

Fair value measurement based on Level 2 inputs: Includes inputs other than quoted market prices that are directly or indirectly observable for the assets or liability, including quoted prices in an active market for similar assets or liabilities; quoted prices in a market that is not active for the same or similar assets or liabilities; inputs other than quoted market prices that are observable for the asset or liability.

Fair value measurements based on Level 3 inputs: Includes unobservable inputs reflecting the assumptions that a market participant would use to price the asset or liability.

THE LEHMAN COLLEGE ART GALLERY, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

Note 3 – Investments (continued):

The following table provides the fair value hierarchy of the Organization's financial assets as of June 30, 2018:

<u>Financial Assets</u>	<u>Level 1</u>
Money market funds	\$ 158,149
Bond mutual funds	756,657
Stock mutual funds-domestic	229,807
Stock mutual funds-international	<u>50,585</u>
Total	\$ <u>1,195,198</u>

Note 4 – Fixed Assets:

Fixed assets are carried at cost, net of accumulated depreciation. These amounts do not purport to represent replacement or realized values. Depreciation is recorded using the straight-line method based on the useful lives of the assets, which is estimated to be 3-5 years. Leasehold improvements are amortized over the term of the applicable lease.

Fixed assets are detailed as follows:

Furniture and fixtures	\$ 5,494
Computer equipment	<u>4,365</u>
	<u>9,859</u>
Less: accumulated depreciation	<u>(5,434)</u>
Total Net Fixed Assets	\$ <u>4,425</u>

Note 5 – Commitments and Contingencies:

- Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash and cash equivalent accounts in financial institutions, which from time to time may exceed the Federal depository insurance coverage limits.
- Pursuant to the Organization's contractual relationships with certain funding sources, outside organizations have the right to examine the books and records of the Organization involving transactions relating to those grants. The accompanying financial statements make no provisions for possible disallowances. Although such possible disallowances could be substantial in amount, in the opinion of Management, any actual disallowances would be immaterial.

THE LEHMAN COLLEGE ART GALLERY, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

Note 6 – Payroll and Related Fringe Benefits:

The Organization's payroll and fringe benefits, including pension contributions for eligible employees, are paid directly by the CUNY Research Foundation and are reimbursed by the Organization. At June 30, 2018, prepaid expenses include \$37,709 paid to the CUNY Research Foundation which is applicable to payroll and fringe benefits for the fiscal year. The Organization paid the CUNY Research Foundation administrative fees for the fiscal year ended June 30, 2018 totaling \$10,242, which are calculated based on 7.75% of payroll and related fringe benefits.

Note 7 – Donated Use of Facilities and Services:

The Organization occupies 8,561 square feet of donated space for offices and an art gallery located at Lehman College, Bronx, New York. The estimated market value rental of the office and gallery space is \$299,635 including the Organization's share of electric, water, heat, cleaning and maintenance. This fair market value was based upon a space survey prepared in 2016 by the Real Property Manager at City University of New York Department of Space Planning and Capital Budget and is based on \$35 per square foot. The fair market value of this space is reflected in the accompanying financial statements as an in kind contribution and occupancy expense.

As of May 1, 2016, the Organization has an agreement with the College to provide payroll and fringe benefits for the Art Director. During the fiscal year ended June 30, 2018, the total value of services provided of \$181,114 is recognized as an in kind contribution and salary expense by the Organization.

Note 8 – Restricted Funds:

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or a purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets released from restrictions.

Income earned on permanently restricted net assets is designated to be utilized as follows:

In 1986, the Organization received a \$25,000 gift to establish the Edith and Herbert Lehman Endowment Fund. The income earned on this endowment is to be used for the gallery.

THE LEHMAN COLLEGE ART GALLERY, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

Note 8 – Restricted Funds (continued):

In 1986, the Organization received a \$50,000 gift to establish the Robert Lehman Endowment Fund. Income earned on the fund principal shall be applied solely for the expenses of special exhibitions in the Organization's art gallery or, with the permission of the Robert Lehman Foundation, Inc., to support the educational activities of the College in the field of visual arts.

In 2007, the Organization received proceeds in the amount of \$739,980, from the sale of a previously donated painting to establish the Pierre and Dorothy Brodin Endowment Fund. Income earned on the fund principal will be used to support the educational activities of the Organization.

Note 9 – Interpretation of Relevant Law:

The Organization has interpreted the State Prudent Management of Institutional Funds Act ("SPMIFA") as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets (1) the original value of gifts donated to the permanent endowment, (2) the original value of subsequent gifts to the permanent endowment, and (3) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is characterized as temporarily restricted net assets until those amounts are appropriated for expenditure by the organization in a manner consistent with the standard for expenditure prescribed by SPMIFA.

In accordance with SPMIFA, the Organization considers the following factors in making a determination to appropriate or calculate donor-restricted endowment funds:

1. The duration and preservation of the fund
2. The general purposes of the Organization and the donor-restricted endowment fund
3. General economic conditions
4. The possible effect of inflation and deflation
5. The expected total return from income and appreciation of investments
6. Other resources of the Organization
7. The investment policies of the Organization

THE LEHMAN COLLEGE ART GALLERY, INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

Note 9 – Interpretation of Relevant Law (continued):

Funds with Deficiencies

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires that the Organization retain as a fund of perpetual duration.

Return Objectives and Risk Parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity or for donor specified periods. Under this policy, as provided by the Board of Trustees, the endowment assets are invested with a moderate level of investment risk.

Note 10 – Summarized Comparative Information:

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with general accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2017, from which the summarized information was derived.